

INTRODUCTION

Each year Columbus High School students are provided with the opportunities to become involved in any of the twelve interscholastic athletic teams and cheerleading; six interscholastic academic teams and conference sponsored activities; sixteen club organizations. In all, over thirty co-curricular activities make up an important part of the Columbus High School program. Students who choose to engage in any co-curricular activity at Columbus High School must be aware that **PARTICIPATION IN STUDENT ACTIVITIES IS A PRIVILEGE, NOT A RIGHT.**

PUPIL DISCRIMINATION

The Columbus School District does not discriminate against pupils on the basis of sex, race, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, or physical, mental, emotional, or learning disability or handicap in its education programs or activities. Federal law prohibits discrimination in employment on the basis of age, race, color, national origin, sex, or handicap.

The district encourages informal resolution of complaints under this policy. If any person believes that the Columbus School District or any part of the school organization has failed to follow the law and rules of s. 118.13 Wis. Stats., or in some way discriminates against pupils on the basis listed above, he/she may bring or send a complaint to the administration office located at 200 West School Street, Columbus, WI 53925.

HARASSMENT POLICY

It is the policy of the Columbus School District to maintain a learning and working environment that is free of harassment. Harassment is a discriminatory act or omission taken against an employee or student because of gender, race, color, age, political affiliation, arrest or conviction record, sexual orientation, handicap, or membership in the military. Conduct can be considered harassment when it is unwanted, deliberate or repeated.

Any person who alleges harassment by a staff member or student in the school district should contact the building principal or District Compliance Officer at the District Office. Reporting harassment will not affect future employment, grades, or work assignment.

A complete policy and complaint procedure may be obtained from the office. (Board Policy 5517)

Revised 7/14/2011

STATEMENT OF PHILOSOPHY

Co-Curricular activity programs in a secondary school can be justified if they serve an educational goal. Co-curricular activities should provide opportunities for students to experience physical, intellectual, and educational growth.

Co-curricular activities represent an organized and planned extension of the educational program of our school. They provide innumerable opportunities to develop knowledge, physical skills, emotional maturity and responsible behavior. Students are encouraged to participate in co-curricular programs and to thereby develop their talents and broaden their horizons.

The very cornerstone of our co-curricular ideals are represented in the concepts of **participation, cooperation, and competition.**

By participation we mean that every effort and resource should be utilized to create an environment in which all students will have every opportunity to be involved in a program.

The concept of cooperation addresses the relationship between student participants, their coach/advisor, and coaches/advisors and parents that generates trust, confidence, and individual growth. All concerned with the activity (students, advisors, parents) have an obligation to be informed concerning the goals, regulations, and expectation of the program.

The value of competition is both a healthy and motivating force in any co-curricular activity experience. While we will not measure the success of our students by the points scored or awards received, we desire to sustain the will to succeed and the effort to excel in the activity. In order to meet a more competitive degree of play at the high school varsity level, player selection by coaches may result in limited playing time.

The purpose of a co-curricular program is to provide unique opportunities for students to become better able to handle challenges and hardships, learn respect for reasonable rules and authority and the rights of others, develop pride in themselves and their accomplishments, recognize their individual and team skills, to learn the value of putting forth their best efforts toward achievement of realistic personal and group goals, and to learn to be humble in victory and steadfast in defeat.

GOALS OF THE CO-CURRICULAR PROGRAM

1. To provide a program of diverse co-curricular activities in concert with the educational curriculum where students participate as part of a program, activity, or group, accepting their participation as a privilege with accompanying responsibilities.
2. To conduct this program with maximal concern for the physical, mental, and social welfare for all participating students, not only as adolescents, but also as future responsible adult citizens in our society.
3. To enable participating students to express themselves as an extension of their school and community, striving for success and excellence within the bounds of their abilities and under the guidance of this code and other rules and regulations governing these activities.
4. To develop from participation in these activities positive attitudes of social responsibility, discipline, cooperation, good sportsmanship, fairness and respect for the rights of others to carry into the contemporary world.

INTERSCHOLASTIC ATHLETICS

The Board of Education recognizes the value to the District and the community of a program of interscholastic athletics.

The Board believes that it is the purpose of an athletic program to provide the benefits of the experience to as large a number of students as feasible.

The goals of the program shall emphasize maximum student participation and the values of good sportsmanship, team play, and fair competition. These important goals apply to high school varsity teams. However, in order to meet the more competitive degree of play at the high school varsity level, player selection by the coaches may result in limited playing time.

To support the efforts to strengthen sportsmanship, ethics, and integrity, the Board commits itself to adopt policies and guidelines that reflect the District's educational objectives and promote good sportsmanship, ethics, and integrity for students and staff.

The District Administrator/designee shall develop appropriate administrative guidelines for the operation of the athletic program and a Code of Conduct for those who participate.

The guidelines should also provide a set of behavioral expectations and consequences for all participants. They must also follow WIAA regulations.

The District shall not discriminate in admission to any program or activity, standards and rules of behavior, disciplinary actions or facilities usage on the basis of sex, race, religion, national origin, color, ancestry, creed, pregnancy, homeless status, marital or parental status, sexual orientation, physical, mental, emotional or learning disability or handicap. This policy does not, however, prohibit the district from providing separate programs in interscholastic athletics for males and females if such programs are comparable in type, scope and support from the District, or from providing separate toilet, locker and shower facilities. Discrimination complaints shall be processed in accordance with established procedures.

120.12 (23) Wisconsin Statutes
P.I. 9.03 (1) (h) Wisconsin Administrative Code

Adopted: 06/09/98
Revised: 01/01, 12/08/03

Guidelines

Program ~ Interscholastic Athletics Policy 2431

Interscholastic Athletics

The program of interscholastic athletics should provide students the opportunity to exercise and test their athletic abilities in a context greater and more varied than that which can be offered by a school or the School District alone.

1. Games and practice sessions should be used to teach the values of competition and good sportsmanship.
2. Annually, each participant shall have a physical examination by a District approved physician, and/or parents shall report any past or current health problems along with a physician's statement that any such problems have or are being treated and pose no threat to the student's participation.
3. Subsequent physical examinations s may be required to continue participation and a student's fitness documented.
4. Any student who is found to have a communicable disease shall not be allowed to participate until they have permission from a physician.
5. Any student who incurs an injury requiring a physician's care is to have written approval by a physician prior to the student's return to participation.

Guidelines for Varsity Lettering

1. Coaches will share, in writing, their lettering criteria at their pre-season parent/athlete meeting. The criteria must include specific lettering requirements in the areas of playing time, attendance, and conduct.
2. As varsity teams are finalized over the first few weeks of practice, lettering criteria will be mailed to the parent/guardian.
3. The Athletic Director will review the written criteria prior to the start of each season to establish uniformity across the sports.

DISTRICT-SPONSORED CLUBS AND ACTIVITIES

The Board of Education believes that the goals and objectives of this District are best achieved by a diversity of learning experiences, including those that are not conducted in a regular classroom but are directly related to the curriculum.

The purpose of curricular-related activities shall be to enable students to explore a wider range of individual interests than may be available in the District's courses of study but are still directly related to accomplishing the educational outcomes for students as adopted by the Board in Policy 2131.

For purposes of this policy, curricular-related activities are defined as those activities in which:

- A. the subject matter is actually taught or will be taught in a regularly offered course;
- B. the subject matter concerns the District's composite courses of study;
- C. participation is required for a particular course;
- D. participation results in academic credit.

No curricular-related activity shall be considered to be under the sponsorship of this Board unless it meets one or more of the criteria stated above and has been approved by the District Administrator.

Such activities, along with extra-curricular activities (not directly related to courses of study), may be conducted on or off school premises by clubs, associations, and organizations of students sponsored by the Board and directed by a staff advisor.

The Board expressly declines to create a limited open forum for clubs and activities, initiated by students, that cannot meet one of the four criteria stated above.

Non-curricular, student activities that are initiated by parents or other members of the community may be allowed under the provisions of Policy 7510 - Use of District Facilities. The Board, however:

- A. will not assume any responsibility for the planning, conducting, or evaluating of such activities;
- B. will not provide any funds or other resources;

- C. will not allow any member of the District's staff to assist in the planning, conducting, or evaluating of such an activity during the hours s/he is functioning as a member of the staff.

No non-district sponsored organization may use the name of the School District or any other name which would associate an activity with the District.

Whenever a student becomes a member of a District-established student group or national organization such as the National Honor Society, in order to remain a member, s/he must continue to meet all of the eligibility criteria and abide by the principles and practices established by the group or the organization.

The Board shall determine all eligible requirements for any athletic or other extra-curricular activity.

120.12(23) Wis. Stats.
P.I. 98-377

Approved: 08/27/98

BOARD\POLICIES\2430 District-Sponsored Clubs & Activities.doc

CO-CURRICULAR ACTIVITIES

The Co-curricular Program at Columbus High School consists of the following activities:

Art Club

Athletics:

Baseball (Boys)
Basketball (Boys & Girls)
Cross Country (Boys & Girls)
Football (Boys)
Golf (Boys & Girls)
Soccer (Boys & Girls)
Softball (Girls)
Tennis (Girls)
Track (Boys & Girls)
Volleyball (Girls)
Wrestling (Boys)
Dance Team

Band Officers

Chorus Council

Clarion News Staff

Color Guard

Drama

Forensics

FBLA (Future Business Leaders of America)

FFA (Future Farmers of America)

GSA (Gay/Straight Alliance)

Math Team/Club

NHS (National Honor Society)

Pep Band

Spanish Club/French Club

Student Council

Yearbook

National Honor Society is purposely not listed above since eligibility criteria and standards for Columbus High School are established by the national organizations for these groups. For information, please contact the Columbus High School Advisor.

The activities included in the above list represent those that are being offered during the present school year. It is understood that any other activities that gain school sponsorship during the school year will automatically fall under the expectations contained in this handbook.

INTERSCHOLASTIC ATHLETICS

This area includes all interscholastic athletic and other activities directly related to athletics where involvement normally occurs outside of the regular school day. Letter and/or certificate awards are presented for successful completion of the activity as determined by the coach/advisor and activities director. The public is the primary audience.

All students are encouraged to participate on our interscholastic athletic teams. If you have an interest in a sport and wish to join this squad, you should contact the coach/advisor.

Specific information about each of the interscholastic programs available for students to join follows:

BASEBALL (Boys)

The season begins in mid-March and ends in late May or early June. Students must compete for positions. The team participates in fourteen games a year against conference rivals. The season concludes with a WIAA tournament.

BASKETBALL (Boys)

The Columbus Boy's Basketball Program begins in early November and continues through early March. Practices are held after school at 3:30 or 5:30 p.m., and on some Saturdays. Freshmen play a 17 game schedule, while J.V. and Varsity play a 20 game schedule plus the WIAA Tournament for Varsity.

BASKETBALL (Girls)

Girl's Basketball usually begins in early November and ends in late February depending on how far the varsity team advances in the WIAA tournament. There are usually three teams within the school - Freshmen, Junior Varsity, and Varsity. Freshmen play a 17 game schedule, while JV and Varsity play a 20 game schedule plus the WIAA tournament for Varsity.

CROSS COUNTRY (Boys & Girls)

The Boys and Girls Cross Country program begins in August of each year with competition ending with the WIAA tournament series in early November. The Cross Country program involves students in running distance races in competition with runners from other schools. During the season, up to ten Cross Country meets are held. These programs are designed for the beginning as well as the experienced runner. All team members are provided with instruction from the coaching staffs that prepare students for competition.

DANCE TEAM

Practice for Dance Team begins in late October and continues throughout the basketball season. Performances are during the halftime at girls and boys basketball games. There may also be performances at area schools or other community events during the season.

FOOTBALL

Football practice begins the first week in August. The first two weeks of practice involves conditioning, drill work, and implementation of our offense and defense. It is during this stretch that athletes compete for positions. A scrimmage is held the third Saturday in August and is followed by two non-conference games. After the non-conference games we enter our Conference schedule.

GOLF (Boys & Girls)

Golf is a spring program starting around the middle of March and finishing in late May or early June. All golf squad members will compete in some of the matches. The team competes in the Capitol Conference as well as in non-conference dual matches and invitationals.

SOCCER (Boys)

Soccer begins for boys in the middle of August and ends in late October. At this point we have one soccer team (Varsity) competing in the Capitol Conference. If we have enough interest, we would look at an additional JV squad.

SOCCER (Girls)

Soccer begins for girls in the middle of March and ends in late May. At this point we have one soccer team competing in the Capitol Conference. If we have enough interest we will look at a JV squad.

SOFTBALL (Girls)

Softball begins the third Monday in March and ends the second week in June. Students must compete for positions. The team participates in fourteen games a year against conference rivals. The season concludes with a WIAA tournament.

TENNIS (Girls)

Tennis is a fall sport which begins in the middle of August and ends in mid October. At this point we have one team competing in the Capitol Conference. If we have enough interest we will look at a JV squad.

TRACK (Boys & Girls)

The track teams provide students with the opportunity to compete against other area track teams in up to 20 meets - many of which are multi-team invitational. The track season begins in early March and ends with the WIAA tournament series in early June. Students participate in field events, running events, or both, depending on their area of interest and ability. Through the direction and instruction of the coaching staffs, the team members develop strength, flexibility, speed, and endurance.

VOLLEYBALL

The volleyball season starts in the middle of August and concludes in the middle of October, except for the Varsity team which could go to the end of October depending on WIAA tournament play. The Varsity Team usually consists of twelve players and there is a Junior Varsity team for freshmen, sophomores, and junior students. Also, there is a first-year team for the freshmen or other first-year players not already on another team.

WRESTLING

The wrestling season runs from November until the end of February. There are thirteen weight classes ranging from 103 to 275 pounds. Anyone can wrestle off for a varsity team position. The winner of the wrestle-off will be the varsity competitor at his weight. Both Varsity and Junior Varsity wrestlers will compete in tournament and dual meet matches throughout the season. Anyone who goes out for wrestling will be given a chance to compete at each match which CHS is involved in.

NON-ATHLETIC COMPETITION/PERFORMANCE ORGANIZATIONS

This area includes school activities which, for the most part, involve the student in competition against other students or are of a nature where the student involved is representing the school in the public eye. In most cases awards and/or recognition are given for successful completion of the activity.

Because of the nature of these activities and the limited number of performances, application of the co-curricular code may be modified to meet the needs of the activity. For example, a code violation or academic ineligibility may result in a student being dropped from participation in the entire school play. Holding off to determine eligibility may not be practical. Advisors will talk with members about differences in application of the code.

In order to join one of these activities, a student should attend the first organizational meeting. Students should feel free to stop into the Main Office to find out more information about these activities or contact the coach or advisor directly at the start of the school year.

Specific information about each of the interscholastic academic teams and other Conference-sponsored activities that students can become involved in include the following:

COLOR GUARD

The Color Guard is an auxiliary unit of the marching band which visually enhances the music performed by the brass, winds, and percussion of the marching band. The Guard is open to all present high school students as well as incoming eighth grade students for the next school year. Membership is voluntary with membership limited to the number of flags and uniforms available. The Guard season starts in June and ends after the fall marching season. It may be activated outside of this time frame for special events.

DRAMA/MUSICAL

Auditions for the musical are usually held in early August and are scheduled a week before rehearsals begin for the play. The musical and the play will alternate every other year. Memorization for the parts begin immediately. The actors/singers learn to react to each other as their characters develop; therefore, attendance at all rehearsals is crucial. Each drama production also requires saving additional students to help behind the scenes. Production time varies with each musical and play.

FUTURE BUSINESS LEADERS OF AMERICA

FBLA is open to all students who are interested in pursuing a career in business. Officers are chosen in the spring for the next year except for class officers who are chosen in the fall. The Club runs throughout the year. Activities and services include - attending a fall leadership conference, competing at the Regional, State, and National level, running a school bookstore, attending a field trip to Madison area businesses, and many other school-related projects and services.

F.F.A.

FFA is a continuous twelve month organization and is open to any student who has been enrolled in an agriculture class during the previous school year. Activities and services include attending leadership conferences, competing in District, Sectional, State, and National contests, selling fruit, and participating in local crops contests. Officers of the organization will also be expected to attend State conventions and participate in a leadership workshop.

FORENSICS

The purpose of this activity is to provide interested high school students with a vehicle for practical participation in intra-school and inter-school competition in Forensics. The Forensics season begins in October with students searching for selections and preparing their presentations. Try-outs and auditions are conducted in December with the squad being selected just prior to Christmas vacation. Competition begins in January with invitational, conference, and WHSFA contests, such as Sub-District, District, and State. Any freshman, sophomore, junior, or senior Columbus High School student is eligible to compete providing he/she is in good academic standing and possess excellent character and integrity. The season ends with the State contest which is held in April.

GSA

The Gay-Straight Alliance (GSA) is a youth group organized for students who want to work to create positive change and build leadership skills. The goals of the GSA are to assure that each member of our school community is valued and respected and to promote a safe school environment for all students. The Columbus GSA often participates in regional conferences where students network with other schools' GSA's to exchange ideas and learn new skills. The GSA also participates annually in the Day of Silence.

MATH TEAM

The Math Team consists of Math Club members and other math students who compete in the Spring Conference Math Meet. Other meets may be added if interest warrants.

PEP BAND

The Pep Band is a volunteer organization open to all students who play on an appropriate instrument used in this performing group. The Pep Band functions from November through mid-March. The group provides musical entertainment at most winter athletic events working within the two performances per week time frame as maximum.

SPECIAL INTEREST ACTIVITIES

This area includes activities in which students volunteer to participate. The co-curricular activities that are offered are designed primarily to meet the special interests that are expressed by students. This part of the activities program is composed of clubs and other recreational type activities that provide students with an outlet for their energies and interests. Involvement in a club activity also provides a student with the opportunity to meet other students who share the same types of interests. Students with a special interest can request that a club be formed during the school year by making a request to the high school principal.

The following groups make up the co-curricular activities available to students at Columbus High School:

ART CLUB

Art Club is open to all students interested in the creative process. The club meets once a month during activity period. Members of the Art Club may compete at the Visual Arts Classic held in Madison. Club members will also find out about several student art shows in the area. Members will have the option to design club t-shirts and participate in art activities designed by students such as painting trash receptacles for the city.

BAND OFFICERS

The Band Officers is an organization that serves as a liaison between the director and the band. Its purpose is to solicit opinions on various matters pertaining to the band and associated activities. These are discussed at a monthly meeting. Members to the Band Officers are elected by the whole band to include the offices of President, Vice President, Secretary, Treasurer, and Class Representative. The Band Officers are elected during the spring of the previous year. Band officers operate during the school year, with some requirements during the summer.

CHORUS COUNCIL

The Chorus Council is an organization that serves as a liaison between the director and the chorus members. They meet on an as needed basis to discuss issues concerning the choral program. Members of the council are selected in the fall of each school year to fill the positions of President, Vice President, Secretary, Treasurer, Librarian, and Wardrobe Manager

CLARION

The Clarion (CHS Newspaper) is published once a month. The staff consists of those students enrolled in Writing For The Media. Each year the underclassmen are invited to provide class reporters. The entire class takes a skills/style test at the beginning of the school year. Those receiving an A or a B on this test are eligible for the editorial staff. The entire staff votes on the persons they feel most qualified for the positions of Editor(s) -in-Chief, News Editor(s), and Sports Editor(s). It is the Editor's responsibility to assign articles, cover all news beats, see that articles make deadline, and are typed into the computer, proofed, and printed. The production staff helps the editors with lay-out in graphics.

National Honor Society (NHS)

The National Honor Society is dedicated to the development of scholarship, leadership, service, and character. NHS members plan and perform various service and leadership activities throughout the school year. Students are first eligible for selection at the end of the sophomore year. Candidates need a cumulative GPA of 3.6 or higher, at least three leadership roles, several hours of community service, and character references.

SPANISH CLUB/FRENCH CLUB

The Spanish and French Clubs meets once a month during Activity Time. Anyone who has studied Spanish or French may join. Activities have a cultural emphasis and may include games, presentations, ethnic food preparation, community service projects, and/or restaurant visits. In November during International Education Week the clubs host a culture fair.

STUDENT COUNCIL

Student Council has become a year-long activity. One can run for election by his/her class or in a new program that will be a teacher nomination process. The purpose of Student Council is to engage in activities that will help to make a good school experience for our students and to make for a more responsible person for those in the Council.

YEARBOOK

Yearbook begins the first week of school and ends after school except on Friday. Duties include photography, page layouts, writing copy, entering copy in the computer, editing, Yearbook sales and distribution, and advertising sales.

CHS ACTIVITIES CODE

Students representing Columbus High School assume responsibility to conduct themselves in a manner which will reflect favorably upon themselves, their organization, their school, and their community. Students are expected to strive to attain individual and organizational goals through the responsible development of their mind and body.

Participation in student activities is a privilege, not a right. Students are asked to conform to designated standards because their conduct is a public statement of the values and principles of Columbus High School and because these standards are in the interest of their success and well-being. Accordingly, students are required to adhere to the following code governing their participation in CHS activities:

A. ELIGIBILITY

Eligibility criteria are established for the best interests of the students and the activity. The Columbus High School Code of Conduct is applicable to students effective upon completion of 8th grade and continues from that date throughout enrollment at Columbus High School. The student who complies with these rules demonstrates a desire to dedicate him/herself to self-improvement as well as to enhance the best interests of fellow students, coach/advisor, and school. The following eligibility criteria presently exists:

1. Students in all competitive groups will be governed by state association guidelines for regional and state competition.
2. A Student-Parent Agreement signed annually by both student and parents indicating an understanding of the Activities Code must be turned in. If the student does not turn in the agreement sheet, he/she will not be allowed to practice or participate in contests.
3. For students engaged in interscholastic athletic competition:
 - a. A senior high school student must be under the age of 19 before August 1 of each school year.
 - b. A student may not participate in a sport outside of school at the same time as he/she is participating in that sport in school.
 - c. Each school year all participating students must turn in a W.I.A.A. physical examination card prior to receiving any equipment or participating in any practice sessions. April 1 is the date used to determine a current physical.
Physicals are current for two years. During the record year, an alternative year card must be turned in before participation.

B. PARTICIPATION

A student athlete may participate in only one school sponsored sport at a time per season (fall, winter, spring) while attending Columbus High School. This is to insure fairness to all team members, the integrity of our academic purpose, and to hold up a level of excellence for all our athletes to aim for.

C. ACADEMICS

The primary mission of CHS is to provide all students with successful academic experiences. Students who participate in co-curricular activities must be aware that they must achieve academic success in order to participate in co-curricular activities. All academic responsibilities must be met prior to any involvement in the co-curricular activity. Students who participate in co-curricular activities are also responsible for any school work missed due to co-curricular activities. Students should make every effort to contact instructors and fulfill academic expectations prior to a co-curricular related absence.

1. A student in Grades 9-12 may not have a failing grade. For the purpose of this policy an Incomplete (I) grade is not considered a failing grade. A student must also maintain a minimum grade point average of 1.50. In order to assure that students are making continuous progress toward graduation, a student must successfully accumulate a minimum of 3.0 credits per semester as he/she progresses through high school.
2. A student who is determined to be ineligible will not be allowed to perform or be involved in competition until fifteen scheduled student school days have elapsed. During this time period, the student must meet with the coach/advisor, guidance counselor, and the teacher or teachers of involved courses in order to develop a plan to improve his/her academic deficiencies. The student must follow through with the requirements of that plan. After the fifteen day period, the student becomes eligible on a probationary basis for the remainder of the grading period as long as he/she maintains the necessary level of academic achievement. As part of this probationary status, the coach/advisor should monitor the student's grades on at least a weekly basis. The student will remain ineligible if he/she is not meeting all academic requirements. If, after fifteen days, the student's academic performance has not improved so that the student is meeting all academic requirements, he/she remains ineligible until the next progress report or grading period.
3. The first day of ineligibility is the day that the ineligibility list is submitted to the Athletic Director.
4. Student's grading period, term, and semester grades will be used to determine eligibility. The fourth term grades and/or semester grades of the previous year determine eligibility for the first semester of the following year.
5. If a student drops a class after 3 days, the student will receive an "F" for the class. Under those circumstances the student-athlete would be academically ineligible at the time the class is dropped. The 15-day ineligibility period would then begin on that day.

D. ATTENDANCE

1. Truancy of one or more class periods during an activity's season makes a student ineligible for the next competition/performance.

2. A student must be present at least one half of the day of a competition/performance to be eligible to participate. The student may appeal to an administrator in cases of family emergency.

E. TRAVEL AND CONDUCT ON TRIPS

1. Team members must use the mode of transportation approved by the school. Parent permission is required in writing and a principal/designee should talk directly with the parent before a student is allowed to leave the group.
2. Food will not be allowed on the bus unless sanctioned by the coach/advisor in charge.
3. It is expected that students will conduct themselves in an appropriate manner on school-sponsored trips. All rules/regulations of the CHS Code of Conduct and Student Discipline Policy are in effect on school-sponsored trips. It is important that all of our students understand that they represent their school to the general public.

F. CARE OF EQUIPMENT

1. The School Board has attempted to provide the activities programs with adequate and safe equipment.
2. Each student is responsible for the proper care and safekeeping of the equipment issued to him/her. If the student is using a locker, the locker should be securely locked during and after every practice and contest.
3. All activities equipment used is school property and may be used during a particular activities season only. It is the responsibility of each student who is issued any type of uniform and/or equipment to return that equipment to the Athletic Department at the completion of his/her participation of each sports season. Each student will be held financially responsible for lost equipment. The student will be expected to reimburse the school for lost equipment according to actual replacement prices.
4. School purchased athletic equipment shall only be worn during practice or contests unless authorized by the coach for game day wearing.
5. A student will not be issued equipment for a new activities season until his/her fines are paid or equipment is returned from the previous activities season.

G. ATHLETIC INJURIES AND THEIR CARE

Athletic injuries and their care have become an important part of the Athletic Program. Athletes should be in excellent physical condition to ensure that they will always be able to give their best effort in practice and in contests. The best guarantee for peak physical conditioning is a cooperative effort between athletes, parents, coaches, trainers, and members of the medical community. If a student has an injury, they should notify their coach/advisor immediately. All accidents/injuries need to be documented on an "Accident/Injury Form." These can be found in the main office.

H. CHS CODE OF CONDUCT

Columbus High School expects all students involved in interscholastic competition, school performances, and interest activities to represent their school, their community, their parents, and themselves in a positive fashion at all times. To achieve this objective, students involved in these activities are required to adhere to the CHS Code of Conduct. Students who participate in interscholastic athletic programs are required to abide by the W.I.A.A. Rules of Eligibility (W.I.A.A. Official Handbook).

I. USE OF PERFORMANCE-ENHANCING DRUGS

Columbus High School is against the use or distribution of anabolic-androgenic steroids or any other performance-enhancing substances. Any student found to have used, consumed and/or distributed performance-enhancing drugs shall be rendered ineligible for competition and will be subject to the substance abuse disciplinary action clause.

STUDENTS PARTICIPATING IN ACTIVITIES ARE PROHIBITED FROM:

- a. Consuming, possessing, buying, or selling controlled substances and/or alcohol.
- b. Using, possessing, or buying tobacco in any form, including chewing tobacco or snuff;
- c. Using, possessing, or buying of drugs or paraphernalia.
- d. Committing violations of the CHS Activities Code and/or the Student Discipline Policy which include, but are not limited to, performing hazing and other acts of initiation, causing damage to school property (Columbus School District or any other school district), having a disrespectful attitude toward school personnel, academic cheating/plagiarism, committing physical assaults on others, harassment, and making threats to other's personal safety. Knowingly attending a function/gathering where controlled substances and/ or underage alcohol consumption is occurring may constitute a code violation.
- e. Committing acts which would constitute criminal felonies or misdemeanors if committed by an adult under State law or by committing acts for which a juvenile could be adjudged delinquent under State law.

THESE RULES MUST BE FOLLOWED BY ALL STUDENTS PARTICIPATING IN AN ACTIVITY AT ALL TIMES DURING THE CALENDAR YEAR.

1. DISCIPLINARY ACTION

The following minimum consequences **will** be applied:

FIRST VIOLATION OF CHS CODE:

- a. Immediate suspension from all competition/performances as specified in the suspension chart. Scrimmages will not count towards the fulfillment of the suspension. The athlete will be allowed to practice, but will not be allowed to participate in scrimmages with other teams. In addition, other athletes will have priority in practice over the suspended athlete. If a student refers him/herself, or if a parent refers his/her son/daughter as being in violation of a regulation, the penalty will be reduced as specified in the suspension chart. A self-referral cannot occur if the student has already been ticketed by law enforcement authorities. A self-referral must be made by the end of the first practice or the end of the first school day following the infraction or whichever comes first. Self-referrals must be made to the High School Principal, Assistant Principal, or one of the High School Guidance Counselors
- b. If the student has violated the regulation prohibiting the consuming, possessing, buying, or selling of drugs and/or alcohol, the student must attend/participate in a school based student assistance program in order to be allowed to resume co-curricular activity competition/performance.
- c. IF YOU HOST A PARTY OR GATHERING WHERE ALCOHOL IS SERVED OR ILLEGAL SUBSTANCES ARE AVAILABLE, YOU WILL AUTOMATICALLY BE GIVEN A **2ND OFFENSE** CODE VIOLATION.

SECOND VIOLATION OF CHS CODE:

- a. Immediate suspension from all participation/competition/performance as specified in the suspension chart. The student will be required to attend all practices during the suspension period.
- b. If the student has violated the drug/alcohol regulation for the second time, he/she must agree to a formal drug/alcohol assessment conducted by an approved agency in order to again participate in student activities. If the second violation of the code represents the first violation related to the drug/alcohol regulation, then the student must attend/participate in the student assistance program as noted under "First Violation."

THIRD VIOLATION OF CHS CODE:

- a. Immediate suspension from all participation/competition/performance/practice for the remainder of the students high school career. After one calendar year, the student may reapply to the principal for eligibility.

2. Students are also expected to comply with additional regulations established by individual coaches/advisors pertaining to such areas as curfew, behavior on buses, and attendance at practices. Students are also subject to additional consequences as determined by coach/advisor.
3. A student who is suspended for a code violation will forfeit all school awards for the activity season in which he/she was participating at the time of the infraction.
4. In the case a code violation occurs out of the student's activity season, then the suspension will begin the first scheduled team practice in the next student's activity. (this does not include scrimmages). To fulfill the suspension, the student must remain with that activity until its conclusion. Otherwise, the suspension will not be considered served.

PERFORMANCE/CONTESTS SUSPENDED

The column that is checked following the particular sport/activity should be used to determine the number of performances/contests suspended.

<u>REGULAR SEASON GAMES</u>	1-10	11	12	13	14	15	16	17	18	19	20	21
SELF REFERRAL	1	1	1	1	1	2	2	2	2	2	2	2
1 st OFFENSE	3	4	4	4	5	5	5	6	6	6	7	7
2 ND OFFENSE	7	7	8	9	9	10	11	11	12	13	13	14
VARSITY FOOTBALL	✓											
JV FOOTBALL	✓											
FRESHMEN FOOTBALL	✓											
CROSS COUNTRY	✓											
BOYS SOCCER									✓			
VARSITY VOLLEYBALL						✓						
JV VOLLEYBALL					✓							
FRESHMEN VOLLEYBALL		✓										
VARSITY BOYS BASKETBALL											✓	
JV BOYS BASKETBALL											✓	
FR. BOYS BASKETBALL								✓				
VARSITY GIRLS BASKETBALL											✓	
JV GIRLS BASKETBALL											✓	
FR. GIRLS BASKETBALL								✓				
WRESTLING					✓							
TRACK					✓							
GIRLS SOCCER									✓			
VARSITY BASEBALL											✓	
JV BASEBALL											✓	
VARSITY SOFTBALL											✓	
JV SOFTBALL											✓	
GOLF					✓							
TENNIS	✓											
DANCE TEAM	✓											
**OTHER COCUR. ACTIVITIES	✓											

**For other co-curricular activities (i.e. school play) the number of suspensions may be amended to what would be practical as determined jointly by administration and advisor.

PROCESS FOR DETERMINING VIOLATION(S) OF ELIGIBILITY RULES

Students, parents, teachers, coaches/advisors or other school staff are obligated to inform school officials of any violation of eligibility rules. Any student reported for a violation of any of the eligibility rules shall have a fair hearing. The following process shall be used:

1. Information obtained by the school administration or school staff that indicates a student is in violation of eligibility rules will be referred to the Assistant Principal who will meet with the student to determine the eligibility violation.
2. The student and his/her parents will be informed in writing of the alleged infraction of the Activities Code and action taken after it has been reported to the Assistant Principal
3. The Columbus High School Code of Conduct will be applied in its entirety. This means that all violations of the code of conduct, regardless of their nature, will accumulate over the duration of a high school career. In addition, students are required to abide by the code of conduct throughout the entire calendar year. The Columbus High School Code of Conduct is applicable to students effective upon completion of 8th grade and continues from that date throughout enrollment at Columbus High School.

APPEAL PROCEDURE

"Due Process" is a procedure which the courts of law recognize as a necessary part of any rules and regulations. Furthermore, "Due Process" recognizes the right of the individual since it outlines his/her recourse in the event he/she feels a wrong decision has been made. The "Due Process" outlined below is the procedure for a student and his/her parents to follow in appealing decisions relating to eligibility. It should be understood that students and parents will be expected to follow the "Due Process" steps in the event legal action should be initiated at some later date.

1. After a rule of ineligibility resulting in suspension from an activity has been made, a student and/or his/her parents may formally appeal the decision in writing to the Principal. The appeal must be received within five school days of the first day such ineligibility became effective.
2. Within three days of receipt of such written appeal, the Principal/Assistant Principal shall formalize the ineligibility decision in writing and send a letter by registered mail to the parents outlining the specific details relating to:
 - a. The violation or infraction,
 - b. The date of violation or infraction,
 - c. The period of suspension, an
 - d. Any other pertinent information.
3. After an appeal has been received and the school's formal reply mailed to the parents, a date for a hearing will be established by the Principal. Such date shall be no later than seven school days after receipt of the written appeal of the

student and his/her parents. Present at the hearing will be the Assistant Principal, Principal, student, and parent(s)/guardian(s).

- a. The student will be provided with an opportunity to testify and present other evidence on his/her behalf at the hearing.
 - b. Proceedings of the hearing, including the decision made by the Principal, will be put in writing and a copy of these proceedings will be mailed to the student and his/her parents/guardians. In extenuating circumstances the principal has the latitude to modify the consequences of an infraction with approval of the superintendent.
4. If the student and his/her parents are not satisfied with the findings of the hearing, a second hearing may be requested before the School Board. The Principal must receive in writing a request for such a second hearing before the School Board within five days of the mailings of the outcomes of the original hearing.
- NOTE:** Provisions as outlined in Number 3 above, including items a and b, will be applicable to the second hearing.
5. The provisions, as outlined above, shall be the sole and exclusive means for appeal from the rulings referred to in Paragraph 1.

THE CAPITOL CONFERENCE CODE OF SPORTSMANSHIP

The Capitol Conference believes that sportsmanship is important for participants and spectators alike. The following principles have been adopted to reflect this strong belief:

1. *Interscholastic competition exists for its educational value. Although winning is important, the prime objective is to appreciate the educational and athletic development of our young people.*
2. *Spectators and participants are all guests at this educational experience and have a responsibility to uphold the ideals of good manners and sportsmanship.*
3. *We recognize that game officials do their best to make quick, fair, and unbiased decisions, and should be treated with respect and authority.*
4. *Every competitor is worthy of our respect and should be treated with courtesy.*
6. *A true competitor is humble in victory and steadfast in defeat.*

COLUMBUS HIGH SCHOOL

PARENT & STUDENT ACTIVITY AGREEMENT FORM

School activities play an important part in the life of Columbus High School. The major objectives of the activities program are to provide wholesome opportunities for students to develop favorable habits and attitudes. Through participation in activities, students should develop a healthy self-concept as well as a healthy body. To insure these objectives, the expectations included in this handbook have been developed. The information on the preceding pages of this handbook is designed to provide you with clear understanding of the expectations that are held for a student's participation in any part of the activities program

Columbus High School expects students involved in any of the activities programs to represent their school, their community, their parents/guardians, and themselves in a positive fashion at all times. The expectations detailed in the Columbus High School Activities Handbook for Students and Parents are designed to promote that kind of positive behavior.

Parents, students, coaches/advisors, faculty and administration must support the philosophy of the activities program as stated in this handbook if the program is to meet its goals. It is essential that all of the individuals involved take the expectations included in this handbook seriously and report violations of the eligibility rules to the high school administration.

Parents must also be aware of the inherent risk of injury present through participation in activities. In particular, when involved in interscholastic athletic practice and contest activities, the risk may be severe, including serious physical injury and even death. Injury may occur during transportation to and from contests and events. Even with qualified coaching/advising, the use of adequate protective equipment, and strict observance of rules, injuries are still a possibility.

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We, as parents, have read and understood all the information contained in this Activities Handbook for Students and Parents and grant permission for our child to participate in the Columbus High School activities program and support our son/daughter's adherence to the expectations contained in this.

SIGNATURE: _____ DATE: _____
Parent/Legal Guardian

Parent/Legal Guardian

As a student and participant in the Columbus High School Activities Program, I have read, understood, and agree to follow the expectations contained in the Activities Handbook for Students and Parents.

SIGNATURE: _____ DATE: _____
Student

YEAR OF GRADUATION: _____

NOTE: *A Student may not participate in an activity until this pledge is signed by the student and his parents/guardians and returned to the Assistant Principal.*

