

District Policy & Regulations

BOARD OF EDUCATION COLUMBUS SCHOOL DISTRICT

PROGRAM
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FIELD AND OTHER DISTRICT-SPONSORED TRIPS

The Board of Education recognizes that field trips, when used for teaching and learning integral to the curriculum, are an educationally sound and important ingredient in the instructional program of the schools. Properly planned and executed field trips should:

- A. supplement and enrich classroom procedures by providing learning experiences in an environment outside the schools;
- B. bring the resources of the community - natural, artistic, industrial, commercial, governmental, educational - within the student's learning experience.

For purposes of this policy, a field trip shall be defined as any planned journey by one or more students away from District premises, which is under the supervision of a professional staff member and an integral part of a course of study.

Other District-sponsored trips shall be defined as any planned, student-travel activity, which is approved as part of the District's total educational program.

The Board shall approve those field trips and other District-sponsored trips, which are planned to keep students out of the District overnight or longer or out of the State.

The Principal shall approve all other such trips.

Students may be charged fees for District-sponsored trips, but no student shall be denied participation for financial inability, nor shall nonparticipation be penalized academically.

Students on all District-sponsored trips remain under the supervision of this Board and are subject to the District's administrative guidelines, and are subject to established rules for student conduct at school.

The Board does not endorse, support, or assume liability in any way for any staff member, volunteer, or parent of the District who takes students on trips not approved by the Board. No staff member may solicit students of this District for such trips within the facilities or on the school grounds of the District without permission from the Superintendent .

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A professional staff member shall not change a planned itinerary while the trip is in progress, except where the health, safety, or welfare of the students in his/her charge is imperiled.

In any instance in which the itinerary of a trip is altered, the professional staff member in charge shall notify the administrative superior immediately.

121.54(7) Wis. Stats.
895.437

Adopted: 06/09/98
Revised: 02/28/00, 07/08/02, 02/07/07