

# District Policy & Regulations

## BOARD OF EDUCATION COLUMBUS SCHOOL DISTRICT

STAFF  
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### STUDENT SUPERVISION

Staff members because of their proximity to students are frequently confronted with situations which, if handled incorrectly, could result in liability to the District and personal liability to the staff member.

The following standards apply:

- A. Each staff member shall maintain a standard of care for supervision, control, and protection of students commensurate with assigned duties and responsibilities.
- B. Teachers shall provide proper instruction in the safety matters presented in assigned course guides.
- C. Each staff member shall immediately report to the principal any accident or safety hazard s/he detects.
- D. A staff member shall not send students on any personal errands.
- E. A staff member shall not associate with students, particularly those of the opposite gender, at any time in a manner which gives the appearance of impropriety, including, but not limited to, the creation or participation in any situation or activity which could be considered abusive or sexually suggestive or involve substances such as tobacco, alcohol, or controlled substances.
- F. A staff member shall not transport students in a private vehicle without the prior approval of the building administrator.
- G. A student shall not be required to perform work or services that may be detrimental to his/her health.

Most information concerning a child in school, other than directory information described in Policy 8330, is confidential under Federal and State laws. Any staff member who shares confidential information with another person not authorized to receive the information may be subject to discipline or civil liability. This includes, but is not limited to, information concerning assessments, grades, behavior, family background, and alleged child abuse.

Each staff member shall report to the proper authorities immediately, any sign of suspected child abuse or neglect.

Cross Ref 8462 Student Abuse and Neglect  
948.095 Wis. Stats.

Adopted: 08/27/98  
Revised: 09/27/99, 07/08/02