

Guidelines

Student ● Placement of Students 5463

Placement of Students

The student shall participate in an evaluation to establish appropriate grade placement. This shall include assessment in the areas of reading, spelling, mathematics, written language, and cognitive development. The building principal, school psychologist, and classroom teacher when appropriate, shall review the results of the evaluation and finalize grade placement. When the evaluation cannot be completed prior to the student's entry to school, the student shall be placed in his/her chronological age grade on a temporary basis, pending finalization of the placement evaluation which shall be completed within thirty (30) school days after entry.

Grade 10-12

1. In order to be placed at higher than 9th grade level, students shall present evidence of academic instruction and accomplishments. The name of course taken, course descriptions, time devoted to courses, grades earned and standardized achievement test scores may be used as evidence of academic accomplishments.
2. Placement of a student in grades 10-12 shall be according to his/her chronological age when evidence of completion of appropriate level materials in language arts, mathematics, social studies, and science is presented. The building principal is responsible for finalizing grade level placement.
3. When evidence of academic accomplishment is not available or is inconclusive, an evaluation shall be made, and recommendation by the principal based on an evaluation by appropriate district staff. Such an evaluation shall include assessment in the areas of reading, English, mathematics, science, and social studies, and may involve the use of the individual and/or group tests.
4. Awarding of credits to be applied toward high school graduation shall be determined by the high school principal. Students shall be awarded credits toward graduation only upon verification of successful completion of secondary level educational programs, or as approved by other School Board policies.
5. Letter grades assigned to completed courses shall be included in school records only when earned at a public or private school. Grades for other courses taken shall be recorded with the notation "credit" or "no credit".
6. If a parent rejects the decision of the principal on the awarding of high school credits, they may appeal this decision to the Superintendent.
7. In order to be awarded a Columbus High School diploma, all students shall meet all District graduation requirements and successfully complete the final two (2) semesters in full time study at Columbus High School.
8. Awards and scholarships are available to students from home-based schools only after they have attended a high school for a minimum of four (4) full semesters, two (2) of which must be during the senior year.

December 8, 2003

Revised: 02/08/07