

In-School Fund-Raising Approval Form

| | | |
|---------------------------------------|----|-------------|
| Name of Group | | |
| Person(s) Responsible | | |
| Today's Date | | |
| School | | |
| Fundraising Activity | | |
| Dates of Fundraising | | |
| Anticipated Funds To Be Raised | \$ | |
| Purpose of Fundraising | | |
| Where Will Funds Be Deposited? | | |
| Approval of Principal | | Date |

\\COLUMBUS\SYS\WORD\FORMS\OFFICE\Fundraising Form.doc

- White - Business Administrator
- Yellow - Building Principal
- Pink - Initiating Party

Guidelines

Student Fund-Raising 5830

Fund-Raising Guidelines

1. Fund-raising forms are available from the building offices.
There are two separate forms. One for In-School fund-raising by students, and one for Outside School groups and student fund-raising outside the school building.
2. Building administrators will inform staff and student groups of the fundraising policy 5830 and procedures.
3. All outside group fund-raising and student fund-raising outside the school building must first have Board approval.
4. Parent groups or Booster Clubs will submit checks to the District for the purchase of equipment or supplies.