

# District Policy & Regulations

## BOARD OF EDUCATION COLUMBUS SCHOOL DISTRICT

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### PAYROLL AUTHORIZATION

The most substantial payment of public funds for the operation of the School District is that which is made to the employees of the Board of Education for services rendered. To ensure that each person so compensated is validly employed by this District and that the compensation remitted fairly represents the services rendered, this policy is promulgated.

Employment of all District personnel whether by the year, term, month, week, day, or hour in contract, temporary, or substitute form must be approved by the Board, except where authority to appoint certain personnel of the District has been delegated to the Superintendent.

Each motion of the Board to employ a staff member shall include the name of the individual and the position title. Information about individual personnel compensation shall be made available by the Superintendent upon request.

CROSS REF: EMPLOYEE AGREEMENTS

Approved: 8/27/98

Revised: 10/22/01, 01/30/09